



**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage!™, a menu-driven database system. The Internet address for GSA-Advantage!™ is: <http://www.gsaadvantage.gov>

**Multiple Award Schedule (MAS)
Contract Number: GS-35F-0161Y
Information Technology Large Category**

Gunnison Consulting Group, Inc.
8280 Willow Oaks Corporate Drive, Suite 600
Fairfax, VA 22031-4516
Phone: 571.429.5004
www.gunnisonconsulting.com

**Contract Administrator: Sarwat Farooq, sfarooq@gunnisonconsulting.com
Phone: 703.996.4124**

Contract Period: January 24, 2012 - January 23, 2027

Business Size/Status: Small Business

Prices shown herein are NET (discount deducted).

Pricelist current as of modification PO-0033 effective July 23, 2022.

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.



Contract Holder

TABLE OF CONTENTS

GENERAL CONTRACT INFORMATION.....	1
CONTRACT OVERVIEW	3
CONTRACT ADMINISTRATOR.....	3
BRIEF COMPANY OVERVIEW	3
CONTRACT USE.....	3
CONTRACT SCOPE	3
SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS.....	4
INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE HOURLY RATES.....	5
BLANKET PURCHASE AGREEMENT.....	6
LABOR CATEGORY DESCRIPTIONS	7
HOURLY RATES FOR SERVICES.....	16

GENERAL CONTRACT INFORMATION

1a. Table of Awarded Special Item Numbers (SINs):

Please refer to GSA eLibrary (www.gsaelibrary.gsa.gov) for detailed SIN descriptions

SIN	SIN Title
54151S	Information Technology Professional Services
OLM	Order-Level Materials (OLM)

1b. Lowest Priced Model Number and Lowest Price:

Please refer to our rates on [page # 16](#)

1c. Labor Category Descriptions:

Please refer to [page # 7](#)

2. Maximum Order:

\$ 500,000

The maximum order threshold represents the point where, given the dollar value of the potential order, the Schedule Contractor may decline the order. Schedule contractors are encouraged, but not obligated, to accept orders exceeding this limit.

3. Minimum Order:

\$ 100.00

4. Geographic Coverage:

Domestic delivery only

5. Point of Production:

8280 Willow Oaks Corporate Drive, Suite 600
Fairfax, VA 22031-4516

6. Discount from List Price:

All Prices Herein are Net

7. Volume Discounts:

1.0% Volume discount on task orders with an initial funded value from \$500,001-\$999,999
2.0% Volume discount on task orders with an initial funded value of at least \$1.0M

NOTE: Volume discounts are not additive

8. Prompt Payment Terms:

1.0% 10, Net 30 days

Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9. Foreign Items:

None

10a. Time of Delivery:

As negotiated at the Task Order level

10b. Expedited Delivery:

As negotiated at the Task Order level

10c. Overnight and 2-Day Delivery:

As negotiated at the Task Order level

10d. Urgent Requirement:

As negotiated at the Task Order level

11. F.O.B. Point:

Destination

12a. Ordering Address:

Gunnison Consulting Group, Inc.
8280 Willow Oaks Corporate Drive, Suite 600
Fairfax, VA 22031-4516

12b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment Address: Gunnison Consulting Group, Inc.
8280 Willow Oaks Corporate Drive, Suite 600
Fairfax, VA 22031-4516
14. Warranty Provision: Not Applicable
15. Export Packing Charges: Not Applicable
16. Terms and conditions of rental, maintenance, and repair (if applicable): Not Applicable
17. Terms and conditions of installation (if applicable): Not Applicable
- 18a. Terms and conditions of repair parts indicating date of parts, price lists and any discounts from list prices (if applicable): Not Applicable
- 18b. Terms and conditions for any other services (if applicable): Not Applicable
19. List of service and distribution points (if applicable): Not Applicable
20. List of participating dealers (if applicable): Not Applicable
21. Preventative maintenance (if applicable) Not Applicable
- 22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants.): Not Applicable
- 22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at:
www.Section508.gov/
23. Unique Entity Identifier (UEI) Number: U17XQAKKMPT7
24. Gunnison Consulting Group, Inc. *is* registered in the System for Award Management (SAM).

CONTRACT OVERVIEW

GSA awarded Gunnison Consulting Group, Inc. a GSA Multiple Award Schedule (MAS) contract under the Information Technology Large Category with contract number **GS-35F-0161Y**. The current option period is July 23, 2022 – January 23, 2027. GSA may exercise one additional 5-year option period. The contract allows for the placement of Firm Fixed Price or Time and Materials task orders using the labor categories and ceiling rates defined in the contract.

CONTRACT ADMINISTRATOR

Sarwat Farooq, Senior Contracts Manager
Gunnison Consulting Group, Inc.
8280 Willow Oaks Corporate Drive, Suite 600
Fairfax, VA 22031-4516
Phone: 703.996.4124
Fax: 888.428.4561
Email: sfarooq@gunnisonconsulting.com

BRIEF COMPANY OVERVIEW

Since 1994, Gunnison Consulting Group has served the Federal Government by taking on its most ambitious technology projects. Our 25+ years of success are attributed to a culture dedicated to making the impossible possible. We collaboratively work with our customers to understand their requirements, and goals, and then bring to bear our domain expertise, industry knowledge, and partnerships to achieve those objectives.

With a winning combination of thought-leading innovation, industry certifications, and strong partnerships, Gunnison brings a holistic, multi-disciplinary approach to solving its customers' biggest problems yielding long term collaborative partnerships with our clients averaging 10 or more years. Our areas of expertise include:

- ✓ Big Data Management and Analytics
- ✓ Agile Development / DevSecOps
- ✓ Enterprise Mobile Solutions
- ✓ Quality Assurance & Automated Testing
- ✓ Cybersecurity
- ✓ Geospatial Information Systems
- ✓ IT Service Management
- ✓ Infrastructure Management

CONTRACT USE

This contract is available for use by all federal government agencies as a source for Information Technology professional services. Executive agencies, other Federal agencies, mixed-ownership Government corporations, and the District of Columbia; government contractors authorized in writing by a Federal agency pursuant to 48 CFR 51.1; and other activities and organizations authorized by statute or regulation to use GSA as a source of supply may use this contract. Additionally, contractors are encouraged to accept orders received from activities within the Executive Branch of the Federal Government.

CONTRACT SCOPE

The contractor shall provide all resources including personnel, management, supplies, services, materials, equipment, facilities and transportation necessary to provide a wide range of professional services as specified in each task order.

Services specified in a task order may be performed at the contractor's facilities or the ordering agencies' facilities. The government will determine the contractor's compensation by any of several different methods (to be specified at the task order level) e.g., a firm-fixed price for services with or without incentives, labor hours or time-and-material.

SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS

The Special Item Numbers (SINs) available under this contract provide services across the full life cycle of a project. When task orders are placed, they must identify the SIN or SINs under which the task is being executed. Gunnison Consulting Group has been awarded a contract by GSA to provide services under the following SINs:

54151S	Information Technology Professional Services
OLM	Order-Level Materials (OLM)

Please refer to GSA eLibrary (www.gsaelibrary.gsa.gov) for detailed SIN descriptions.

INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE HOURLY RATES

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that Gunnison Consulting Group, Inc. meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders; facsimile orders, credit card orders, blanket purchase agreement orders or individual purchase orders under this contract.

If it is determined that your agency needs an outside source to provide IT Professional services, follow these simple steps:

Orders under the Micro-Purchase Threshold
<ul style="list-style-type: none"> Select the contractor best suited for your needs and place the order.
Orders in-between the Micro-Purchase Threshold and the Simplified Acquisition Threshold
<ul style="list-style-type: none"> Prepare a SOW or Performance Work Statement (PWS) in accordance with FAR 8.405-2(b). Prepare and send the RFQ (including SOW and evaluation criteria) to at least three GSA Schedule contractors. Evaluate, then make a "Best Value" determination. <p>Note: The ordering activity should request GSA Schedule contractors to submit firm-fixed prices to perform the services identified in the SOW.</p>
Orders over the Simplified Acquisition Threshold
<ul style="list-style-type: none"> Prepare the RFQ (including the SOW and evaluation criteria) and post on eBuy to afford all Schedule contractors the opportunity to respond, or provide the RFQ to as many Schedule contractors as practicable, consistent with market research, to reasonably ensure that quotes are received from at least three contractors. Seek price reductions. Evaluate all responses and place the order, or establish the BPA with the GSA Schedule contractor that represents the best value (refer to FAR 8.405-2(d)). <p>Note: The ordering activity should request GSA Schedule contractors to submit firm-fixed prices to perform the services identified in the SOW.</p>

Developing a Statement of Work (SOW)

In the SOW, include the following information:

- Work to be performed,
- Location of work,
- Period of performance;
- Deliverable schedule, and
- Special standards and any special requirements, where applicable.

Preparing a Request for Quote (RFQ)

- Include the SOW and evaluation criteria;
- Request fixed price, ceiling price, or, if not possible, labor hour or time and materials order;
- If preferred, request a performance plan from contractors and information on past experience; and include information on the basis for selection.
- May be posted on GSA's electronic RFQ system, e-Buy

For more information related to ordering services, go to <http://www.gsa.gov/schedules-ordering> and see guidelines in the Multiple Award Schedule (MAS) Desk Reference Guide.

BLANKET PURCHASE AGREEMENT

Ordering activities may establish BPAs under any schedule contract to fill repetitive needs for supplies or services. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPAs and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). In determining how many BPAs to establish, consider:

- The scope and complexity of the requirement(s);
- The need to periodically compare multiple technical approaches or prices;
- The administrative costs of BPAs; and
- The technical qualifications of the schedule contractor(s).

Establishment of a single BPA, or multiple BPAs, shall be made using the same procedures outlined in 8.405-1 or 8.405-2. BPAs shall address the frequency of ordering, invoicing, discounts, requirements (e.g. estimated quantities, work to be performed), delivery locations, and time.

When establishing multiple BPAs, the ordering activity shall specify the procedures for placing orders under the BPAs.

Establishment of a multi-agency BPA against a Federal Supply Schedule contract is permitted if the multi-agency BPA identifies the participating agencies and their estimated requirements at the time the BPA is established.

Ordering from BPAs:

Single BPA. If the ordering activity establishes one BPA, authorized users may place the order directly under the established BPA when the need for the supply or service arises.

Multiple BPAs. If the ordering activity establishes multiple BPAs, before placing an order exceeding the micro-purchase threshold, the ordering activity shall:

- Forward the requirement, or statement of work and the evaluation criteria, to an appropriate number of BPA holders, as established in the BPA ordering procedures; and
- Evaluate the responses received, make a best value determination (see 8.404(d)), and place the order with the BPA holder that represents the best value.

BPAs for hourly rate services. If the BPA is for hourly rate services, the ordering activity shall develop a statement of work for requirements covered by the BPA. All orders under the BPA shall specify a price for the performance of the tasks identified in the statement of work.

Duration of BPAs. BPAs generally should not exceed five years in length, but may do so to meet program requirements. Contractors may be awarded BPAs that extend beyond the current term of their GSA Schedule contract, so long as there are option periods in their GSA Schedule contract that, if exercised, will cover the BPA's period of performance.

Review of BPAs:

The ordering activity that established the BPA shall review it at least once a year to determine whether:

- The schedule contract, upon which the BPA was established, is still in effect;
- The BPA still represents the best value (see 8.404(d)); and
- Estimated quantities/amounts have been exceeded and additional price reductions can be obtained.

The ordering activity shall document the results of its review.

LABOR CATEGORY DESCRIPTIONS

In accordance with its standard commercial practices, **Gunnison Consulting Group** may utilize the education / experience substitutions identified below when assigning personnel to work on a task order:

Experience Substitutions Methodology:

Associates Degree + two (2) years additional related IT Professional Services experience	Substitutes for a Bachelor's Degree
Bachelor's Degree + two (2) years additional related IT Professional Services experience	Substitutes for a Master's Degree
Master's Degree + three (3) years additional related IT Professional Services experience	Substitutes for a Ph.D.
Bachelor's Degree + five (5) years additional related IT Professional Services experience	

Education Substitutions Methodology:

- A Ph.D. may be substituted for three (3) years of required experience for positions requiring a Master's Degree or five (5) years with positions requiring a Bachelor's Degree.
- A Master's Degree may be substituted for two (2) years of required experience with positions requiring a Bachelor's Degree.
- Specialized IT certifications may be substituted for two (2) years of experience

Computer Specialist I

Minimum General Experience: Zero (0) years of experience

Functional Responsibility: Requires technical research and writing skills. Provides documentation, process and testing support to the development team and customer under the direction of functional leads and project managers. May assist with reporting and contract/task compliance activities.

Minimum Education: Bachelor's degree

Computer Specialist II

Minimum General Experience: Three (3) years of experience

Functional Responsibility: Must have technical research and writing skills and moderate proficiency in specified software applications or applicable field. Provides documentation, process and testing support to the systems/software development team and customer under the direction of functional leads and project managers. May lead specific assignments. Assists with reporting and contract/task compliance activities.

Minimum Education: Bachelor's degree

Expert Advisor

Minimum General Experience: Twenty (20) years of experience

Functional Responsibility: Progressive and relevant experience in a specific Information Technology skill or a unique area of expertise in a functional domain. Must have specific leadership experience in task order subject matter area, as evidenced by papers, studies, analyses, and/or technical program leadership. Develops and recommends technology approaches based on the unique skill or area of expertise using sound industry best practices and methods. Analyzes software and data results and provides reports addressing customer issues and opportunities.

Minimum Education: Bachelor's degree

Facilitator
Minimum General Experience: Fifteen (15) years of experience
Functional Responsibility: Specific experience leading cross-functional teams with a goal of producing software requirements and/or specifications. Leads Joint Application Design (JAD) sessions, systems requirements sessions, planning sessions, risk management efforts, and evaluations or recommendations of technology or methodology. Contributes to or leads development of team results/products.
Minimum Education: Bachelor's degree

Programmer / Analyst I
Minimum General Experience: Zero (0) years of experience
Functional Responsibility: Experience in applicable editors and programming languages. Implements approved requirements via software code, and performs or supports testing activities, as assigned by the project lead. Ensures version control of all software and leads portions of team CM and QA processes as directed.
Minimum Education: Bachelor's degree

Programmer / Analyst II
Minimum General Experience: Three (3) years of experience
Functional Responsibility: Proficiency in applicable editors and programming languages. Implements approved requirements via software code, and performs or supports testing activities, as assigned by the project lead. May lead development of specific modules. Ensures version control of all software and leads portions of team CM and QA processes as directed.
Minimum Education: Bachelor's degree

Project Administrator
Minimum General Experience: Zero (0) years of experience
Functional Responsibility: General experience in management or administration of small project teams. Responsible for the administrative management of a system/software development task, such as delivery of progress reports, preparation of invoices and deliverables, and ensuring compliance with personnel security and training requirements.
Minimum Education: Bachelor's Degree

Project Analyst
Minimum General Experience: Three (3) years of experience
Functional Responsibility: General experience in project management or administration of small project teams with an information technology focus. Monitors and evaluates task/project progress for systems/software development projects in assigned area(s), to include schedule, cost, and resources. Updates program documentation and provides briefings under direction of project manager. Writes project planning, execution, monitoring and closeout documentation.
Minimum Education: Bachelor's Degree

Project Director
Minimum General Experience: Fifteen (15) years of experience
Functional Responsibility: Progressive years of experience in managing, directing and implementing Information Technology projects. Experience must include managing a diverse group of functional activities, and

subordinate groups of technical and administrative personnel; management and control of large budgets and multiple resources; and demonstrated capability in managing complex commercial and government contracts. Overall responsibility for contract administration and program/task order management for Information Technology projects or programs. Coordinates resources among projects and ensures appropriate qualifications of staff for program/task teams. Reviews technical approaches to ensure that the proper systems/software development methodologies and procedures are followed in accordance with program/task order requirements, and ensures all products and services are of high quality and delivered on time and within budget limitations. Serves as liaison between Contractor personnel and the Contracting Officer's Technical Representative (COTR).

Minimum Education: Bachelor's Degree.

Project Manager

Minimum General Experience: Fifteen (15) years of experience.

Functional Responsibility: Related experience includes at least 3 years' successful experience managing small projects or major tasks. High level of proficiency in the program area and proficiency in specified software applications and operating systems. Responsible for the day-to-day technical management and leadership of one or more systems/software development projects/task orders. Coordinates resources among projects and ensures appropriate qualifications of staff for project/task teams. Reviews technical approaches to ensure that the proper methodologies and procedures are followed in accordance with project/task order requirements, and ensures all products and services are of high quality and delivered on time and within budget limitations. Serves as liaison between Contractor personnel and the Contracting Officer's Technical Representative (COTR).

Minimum Education: Bachelor's Degree

Quality Assurance Specialist

Minimum General Experience: One (1) year of experience.

Functional Responsibility: Applicable experience in the quality of systems/software products. Supports project quality assurance activities, to include process quality and product quality. Performs specific assignments related to functional, stress, load and/or integration testing of software modules and coordinates execution with team members. Implements and manages tools and processes under direction. Gathers metrics for project uses.

Minimum Education: Bachelor's Degree

Senior Data Engineer

Minimum General Experience: Fifteen (15) years of experience

Functional Responsibility: Technical expert with majority of experience in a data engineering field; consults on all approaches, architecture, plans, and processes relating to data architectures and management. Evaluates alternate implementation methods. Ensures data products meet customer needs. Ensures technical quality of work, to include performing QA/oversight of technical data deliverables.

Minimum Education: Bachelor's Degree

Senior Programmer

Minimum General Experience: Ten (10) years of experience

Functional Responsibility: High level of proficiency in applicable editors and programming languages. Knowledge of computer operations and specified software applications. Leads day-to-day system/software development activities. Ensures effective and efficient implementation of requirements; defines coding standards; directs releases, to include content and verification of release readiness. Supports customers by investigating issues and providing feedback on change requests.

Minimum Education: Bachelor's Degree

Senior QA Specialist

Minimum General Experience: Seven (7) years of experience

Functional Responsibility: High level or proficiency, applicable experience and prior responsibility for the quality of systems/software products. Plans and leads project quality assurance activities, to include process quality and product quality on system/software development projects. Defines approaches to functional, stress, load and/or integration testing of software modules and coordinates execution with lead programmers, customers, and other stakeholders. Researches and recommends supporting tools; directs or leads implementation of tool and process use. Identifies metrics for project management review and issue identification and mitigation.

Minimum Education: Bachelor's Degree

Senior Security Engineer

Minimum General Experience: Ten (10) years of experience

Functional Responsibility: Security expert to consult on security Information Technology strategy and policy with projects or senior customer staff. Reviews approaches, plans, and processes, with focus on providing feedback and recommendations to customers on minimum standards and alternatives. Writes or contributes to security documentation such as risk assessments and mitigation plans, security accreditation and authorization documentation, plans of actions/milestones, and monitoring procedures. Participates in or leads security reviews (physical and/or information technology).

Minimum Education: Bachelor's Degree

Senior Subject Matter Expert

Minimum General Experience: Fifteen (15) years of experience

Functional Responsibility: Relevant experience in a specific skill or a unique area of expertise. Must have specific leadership experience in task order subject matter area, as evidenced by papers, studies, analyses, and/or technical program leadership. Develops and recommends statistical or technology strategies based on the unique skill or area of expertise using sound statistical and industry methods. Analyzes data results and provides reports addressing customer issues and opportunities.

Minimum Education: Bachelor's Degree

Senior Systems Analyst

Minimum General Experience: Ten (10) years of experience

Functional Responsibility: High level of proficiency in software applications design. Directs research of systems processes, approaches, or methodologies for specific system/software development tasks/projects. Develops detailed system or software specifications. Makes detailed observations, conducts interviews, performs research, analyzes information, and interprets results. Compiles results and provides reports and presentations on results and recommendations. Regularly selects and applies standard concepts, practices, and procedures within the Information Technology field to plan and accomplish tasks.

Minimum Education: Bachelor's Degree

Senior Systems Architect

Minimum General Experience: Fifteen (15) years of experience

Functional Responsibility: Technical expert with majority of experience in a systems architecture or systems engineering field. Technical expert to consult on all approaches, architecture, plans, and processes, with focus

on providing feedback to customers and the team on requirements and specifications for system or enterprise architectures; evaluates and recommends alternate implementation methods. Ensures team architecture products meet customer needs.

Minimum Education: Bachelor's Degree

Subject Matter Specialist

Minimum General Experience: Ten (10) years of experience

Functional Responsibility: Relevant experience in a specific skill or a unique area of expertise. Implements statistical or technology strategies based on the unique skill or area of expertise using sound statistical and industry methods. Analyzes software and data results and provides reports addressing customer issues and opportunities.

Minimum Education: Bachelor's Degree

Systems Analyst I

Minimum General Experience: Three (3) years of experience

Functional Responsibility: Proficiency in the technical or procedural aspects of software applications development. Carries out research of processes, approaches, or methodologies for specific systems/software development tasks/projects. Makes observations, conducts interviews, performs research, analyzes information, and interprets results. Compiles results and provides reports; contributes to or authors requirements and specifications.

Minimum Education: Bachelor's Degree

Systems Analyst II

Minimum General Experience: Seven (7) years of experience

Functional Responsibility: High level of proficiency in the technical or procedural aspects of software applications development. Carries out research of systems processes, approaches, or methodologies for specific systems/software development tasks/projects. Makes detailed observations, conducts interviews, performs research, analyzes information, and interprets results. Compiles results and provides reports and presentations on results and recommendations. Regularly selects and applies standard concepts, practices, and procedures within the Information Technology field to plan and accomplish tasks.

Minimum Education: Bachelor's Degree

Systems/Data Architect

Minimum General Experience: Five (5) years of experience

Functional Responsibility: Experience in systems architecture or systems engineering. Contributes to development of system and data architectures, to include documentation such as the System Architecture plan, logical and physical data diagrams, use cases, data flows, interface documentation, and requirements and specifications.

Minimum Education: Bachelor's Degree

Technical Manager

Minimum General Experience: Ten (10) years of experience

Functional Responsibility: Related experience includes at least 2 years' successful experience managing small projects or major tasks. Responsible for the day-to-day technical management and leadership for systems/software development project/task orders. Prior experience must be in a field related to the project/task

subject area. Coordinates resources and ensures appropriate qualifications of staff for project/task teams. Reviews technical approaches to ensure that the proper methodologies and procedures are followed in accordance with project/task order requirements, and ensures all products and services are of high quality and delivered on time and within budget limitations.

Minimum Education: Bachelor's Degree

Technical Writer

Minimum General Experience: Zero (0) years of experience

Functional Responsibility: Moderate proficiency in writing technical or business documentation. Writes or contributes to project documentation under direction of functional leads, to include user and help guides and manuals, reports, plans, and presentations. Creates graphical representations of data and concepts.

Minimum Education: Bachelor's Degree

Test Engineer

Minimum General Experience: One (1) year of experience

Functional Responsibility: Must have moderate proficiency in specified software applications or applicable field. Performs functional and/or integration testing of software modules under the direction of project quality leads, either automated or manual.

Minimum Education: Bachelor's Degree

Programmer Analyst III

Minimum General Experience: Five (5) years of experience

Functional Responsibility: Create or analyze design specifications and use cases for business and mission applications. Develop software or system diagrams and logic flow charts to support system definitions. Translate detailed design into functional software, to include integration of third-party tools or software. Test, debug, and refine software to produce the required product. Prepare required documentation, including program-level and input to user-level and security documentation. Enhance software to reduce operating time or improve efficiency. Provide technical direction to programmers to ensure program deadlines are met. Apply experience in full life-cycle information system design, development and support, including application programming, databases, and interfaces to the development of complex software to satisfy design objectives.

Minimum Education: Bachelor's Degree

Business Analyst

Minimum General Experience: Four (4) years of experience

Functional Responsibility: Assist in applying common best practices for the industry to the customer using a knowledge base to create conceptual business models and to identify relevant issues and considerations in selecting and designing application software packages. Assess the operational and functional baseline of an organization and its organizational components, and help to define the direction and strategy for an engagement while ensuring the organizational needs are being addressed. Identify information technology inadequacies and/or deficiencies that affect the functional area's ability to support/meet organizational goals. Support the development of functional area strategies for enhanced IT.

Minimum Education: Bachelor's Degree

IT Specialist

Minimum General Experience: Zero (0) years of experience

Functional Responsibility: Apply directed improvements, reengineering methodologies, and related methodologies and principles to implement IT projects. Responsible for transitioning of existing organizations or project teams in accomplishing the organization's goals or project activities and objectives through improved use of support tools and through automated processes. Support activity and data modeling, development of modern business methods and processes, and identification of best practices, such as software development methodologies and defect or configuration management processes. Create, assess, and report on performance measurements. Provide group facilitation, interviewing, training, and additional forms of knowledge transfer.

Minimum Education: Bachelor's Degree

Test Engineer – Level III

Minimum General Experience: Three (3) years of experience

Functional Responsibility: Work closely with developers, project managers, and other stakeholders to define, document, analyze, perform, and interpret tests for products, systems, components, or modifications. Identify functional problems and suggest resolutions. Recommend and assist in the definition of internal quality control standards. Define and track quality assurance metrics such as defect densities and open defect counts. Analyze test cases and provide regular progress reports. Apply experience with a variety of testing concepts, best practices, and procedures. Rely on extensive experience and judgment to plan and accomplish testing goals. Design, implement, and conduct test and evaluation procedures to ensure system requirements are met. May evaluate, recommend, and implement automated test tools and strategies. May develop, maintain, and upgrade automated test scripts and frameworks for application products. Serve as subject matter specialists providing testing know-how for the support of user requirements of complex to highly complex software/hardware applications. Strong understanding of SDLC processes and the QA lifecycle and methodology.

Minimum Education: Bachelor's Degree

Mobile Developer – Mid

Minimum General Experience: One (1) year of experience

Functional Responsibility: Develop digital solutions or implement other emerging technologies. Apply proficiency in mobile application programming languages, development, deployment or support. Implement approved requirements via software code, and perform or support testing activities, as assigned by the project lead. May lead development of specific modules and portions of team CM and QA processes as directed. Ensure version control of all software.

Minimum Education: Bachelor's Degree

Mobile Developer – Sr.

Minimum General Experience: Four (4) years of experience

Functional Responsibility: Develop digital solutions or implement other emerging technologies, leading specific modules and assignments. Apply high level of proficiency in mobile application programming languages, development, deployment or support. Lead day-to-day system/software development activities. Ensure effective and efficient implementation of requirements; define coding standards; direct releases, to include content and verification of release readiness. Support customers by investigating issues and providing feedback on change requests.

Minimum Education: Bachelor's Degree

Release and Configuration Manager – Mid

Minimum General Experience: Three (3) years of experience

Functional Responsibility: Provide configuration management planning. Describe provisions for configuration identification, change control, configuration status accounting, and configuration audits. Regulate the change

process so that only approved and validated changes are incorporated into product documents and related software.

Minimum Education: Bachelor's Degree

Senior Analytics Consultant

Minimum General Experience: Ten (10) years of experience

Functional Responsibility: Provide strategic planning of large projects or a significant segment of a large complex project. Provide the overall approach to clarify mission statements, so they can be used as springboards in envisioning a desired information technology future. Assist in developing mission and vision statements, subsequent goal delineation, provide guidance for building operational plans and specifying measurable outcomes, to include capital outlay planning efforts. Utilize a consolidated strategic planning process and prioritize those initiatives. Assist in preparation of key strategic planning documentation, including Office of Management and Budget (OMB) and enterprise level requirements.

Minimum Education: Bachelor's Degree

Senior Technical Writer/Editor

Minimum General Experience: Three (3) years of experience

Functional Responsibility: Write and/or edit technical documents, including business proposals, reports, user manuals, briefings and presentations, functional descriptions, system specifications, guidelines, special reports, and other project deliverables to meet contract requirements. Develop outlines and drafts for review and approval by technical specialists and project management ensuring that final documents meet applicable contract requirements and regulations. Research and gather technical and background information for inclusion in project documentation and deliverables. Consult relevant information sources, including library resources, technical and financial documents, and client and project personnel, to obtain background information, and verify pertinent guidelines and regulations governing project deliverables. Ensure compliance with applicable standards, including Section 508, and quality of documentation.

Minimum Education: Bachelor's Degree

Software Application Architect

Minimum General Experience: Five (5) years of experience

Functional Responsibility: Apply a set of disciplines for the planning, analysis, design and construction of information systems on a program or project basis. Develop analytical and computational techniques and methodology for problem solutions. Perform enterprise wide strategic systems planning, business information planning, business and analysis. Perform process and data modeling in support of the planning and analysis efforts using both manual and automated tools. Apply reverse engineering and re-engineering disciplines to develop migration strategic and planning documents. Provide technical guidance in software engineering techniques and automated support tools. Provide daily supervision and direction to staff.

Minimum Education: Bachelor's Degree

Senior Software Engineer

Minimum General Experience: Seven (7) years of experience

Functional Responsibility: Analyze and study complex system requirements. Design software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manage software development and support using formal specifications, data flow diagrams, other accepted design techniques and industry standard or open source tools. Estimate software development costs and schedule. Review existing programs and assist in making refinements, reducing operating time, and improving current

techniques. Supervise software configuration management and deployment processes; identify and implement improvements. May manage portions or all of a project, in addition to technical duties.

Minimum Education: Bachelor's Degree

Lead Analyst

Minimum General Experience: Seven (7) years of experience

Functional Responsibility: Support the development and implementation of work plans to fulfill client requirements. Oversee a task or work order, including methodology, communications, risk management, and budget management. Support formulation of milestone schedules or other documented plans. Analyze new and project-related issues or risks and suggest solutions that normally involve the schedule, technology, methodology, tools, solution components, and financial management of the project.

Minimum Education: Bachelor's Degree

Senior Project Director

Minimum General Experience: Eighteen (18) years of experience

Functional Responsibility: Progressive years of experience in managing, directing and implementing Information Technology projects, at program and enterprise levels. Experience managing a diverse group of functional activities, and subordinate groups of technical and administrative personnel; manage and control large budgets and multiple resources; apply capability in managing complex commercial and government contracts. Overall responsibility for contract administration and program/task order management for Information Technology projects or programs. Coordinate resources among projects and ensures appropriate qualifications of staff for program/task teams. Review technical approaches to ensure appropriate systems/software development methodologies and procedures are followed in accordance with program/task order requirements and industry best practices. Ensure all products and services are of high quality and delivered on time and within budget limitations; negotiate budget, scope and schedule as necessary. Serve as liaison between Contractor personnel and the Contracting Officer's Technical Representative (COTR).

Minimum Education: Bachelor's Degree

Senior Architect

Minimum General Experience: Seven (7) years of experience

Functional Responsibility: Analyze and study complex requirements both within and across systems. Design systems and subsystems, or identify alternate solutions. Manage all aspects of an implementation and report to senior level client staff on progress. Manage system development and support using formal specifications, data flow diagrams, other accepted design techniques and industry standard or open source tools. Estimate full life-cycle development costs and schedule, and provide analyses of alternatives. Supervise system implementations, and direct improvements.

Minimum Education: Bachelor's Degree

The preceding labor category definitions describe the functional responsibilities, education, and experience requirements for each labor category. These requirements are a guide to the types of experience and education typical of personnel in each labor category. Education and experience may be substituted for each other as described in the substitution methodology on page 7.

Further, both parties recognize that, on occasion, there may be a need to waive the requirements in order to use the best individual for a task order. Therefore, waivers to the education/experience requirements may be granted by either the task order CO or COR. If such a waiver is included in our proposal, award of a contract shall be deemed a grant of the waiver. If there is no proposal, such as in the case of replacing a contractor employee during the course of a previously awarded contract, CO or COR acceptance of submitted candidate shall be deemed approval of such waiver.

HOURLY RATES FOR SERVICES

SIN	Labor Category	Year 11	Year 12	Year 13	Year 14	Year 15
		7/23/22- 1/23/23	1/24/23- 1/23/24	1/24/24- 1/23/25	1/24/25- 1/23/26	1/24/26- 1/23/27
54151S	Business Analyst	\$ 119.20	\$ 122.19	\$ 125.24	\$ 128.37	\$ 131.59
54151S	Computer Specialist I	\$ 72.98	\$ 74.80	\$ 76.68	\$ 78.59	\$ 80.55
54151S	Computer Specialist II	\$ 82.83	\$ 84.91	\$ 87.03	\$ 89.21	\$ 91.44
54151S	Expert Advisor	\$ 271.51	\$ 278.30	\$ 285.26	\$ 292.39	\$ 299.71
54151S	Facilitator	\$ 199.84	\$ 204.84	\$ 209.95	\$ 215.20	\$ 220.58
54151S	IT Specialist	\$ 92.20	\$ 94.51	\$ 96.88	\$ 99.29	\$ 101.77
54151S	Lead Analyst	\$ 140.46	\$ 143.98	\$ 147.58	\$ 151.26	\$ 155.04
54151S	Mobile Developer - Mid.	\$ 91.87	\$ 94.17	\$ 96.52	\$ 98.94	\$ 101.42
54151S	Mobile Developer - Sr.	\$ 135.90	\$ 139.29	\$ 142.78	\$ 146.35	\$ 150.01
54151S	Programmer Analyst III	\$ 141.89	\$ 145.44	\$ 149.08	\$ 152.81	\$ 156.62
54151S	Programmer/Analyst I	\$ 71.02	\$ 72.80	\$ 74.62	\$ 76.48	\$ 78.40
54151S	Programmer/Analyst II	\$ 116.68	\$ 119.60	\$ 122.59	\$ 125.65	\$ 128.80
54151S	Project Administrator	\$ 79.73	\$ 81.72	\$ 83.77	\$ 85.86	\$ 88.01
54151S	Project Analyst	\$ 131.22	\$ 134.51	\$ 137.87	\$ 141.32	\$ 144.86
54151S	Project Director	\$ 173.44	\$ 177.77	\$ 182.22	\$ 186.77	\$ 191.44
54151S	Project Manager	\$ 189.08	\$ 193.80	\$ 198.65	\$ 203.62	\$ 208.71
54151S	Quality Assurance Specialist	\$ 104.94	\$ 107.56	\$ 110.25	\$ 113.01	\$ 115.83
54151S	Release and Configuration Manager - Mid	\$ 100.35	\$ 102.86	\$ 105.43	\$ 108.07	\$ 110.77
54151S	Senior Analytics Consultant	\$ 211.25	\$ 216.53	\$ 221.94	\$ 227.50	\$ 233.18
54151S	Senior Architect	\$ 166.98	\$ 171.15	\$ 175.44	\$ 179.82	\$ 184.31
54151S	Senior Project Director	\$ 236.93	\$ 242.85	\$ 248.93	\$ 255.15	\$ 261.53
54151S	Senior Technical Writer/Editor	\$ 122.09	\$ 125.14	\$ 128.27	\$ 131.48	\$ 134.76
54151S	Software Application Architect	\$ 144.32	\$ 147.93	\$ 151.63	\$ 155.42	\$ 159.30
54151S	Sr. Data Engineer	\$ 179.25	\$ 183.74	\$ 188.33	\$ 193.04	\$ 197.86
54151S	Sr. Programmer	\$ 150.30	\$ 154.06	\$ 157.90	\$ 161.85	\$ 165.90
54151S	Sr. QA Specialist	\$ 133.94	\$ 137.29	\$ 140.73	\$ 144.24	\$ 147.85
54151S	Sr. Security Engineer	\$ 188.86	\$ 193.58	\$ 198.42	\$ 203.38	\$ 208.46
54151S	Sr. Software Engineer	\$ 170.50	\$ 174.76	\$ 179.13	\$ 183.61	\$ 188.20
54151S	Sr. Subject Matter Expert	\$ 242.06	\$ 248.11	\$ 254.32	\$ 260.68	\$ 267.19
54151S	Sr. Systems Analyst	\$ 156.32	\$ 160.23	\$ 164.24	\$ 168.35	\$ 172.56
54151S	Sr. Systems Architect	\$ 161.87	\$ 165.92	\$ 170.08	\$ 174.33	\$ 178.69
54151S	Subject Matter Specialist	\$ 153.20	\$ 157.03	\$ 160.96	\$ 164.98	\$ 169.10
54151S	Systems Analyst I	\$ 75.54	\$ 77.42	\$ 79.36	\$ 81.34	\$ 83.38
54151S	Systems Analyst II	\$ 141.48	\$ 145.02	\$ 148.64	\$ 152.36	\$ 156.17
54151S	Systems/Data Architect	\$ 110.32	\$ 113.08	\$ 115.91	\$ 118.81	\$ 121.78
54151S	Technical Manager	\$ 153.16	\$ 156.99	\$ 160.92	\$ 164.94	\$ 169.06
54151S	Technical Writer	\$ 55.85	\$ 57.25	\$ 58.68	\$ 60.15	\$ 61.65
54151S	Test Engineer	\$ 92.10	\$ 94.41	\$ 96.77	\$ 99.18	\$ 101.66
54151S	Test Engineer - Level III	\$ 131.53	\$ 134.81	\$ 138.19	\$ 141.64	\$ 145.18

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and / or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.